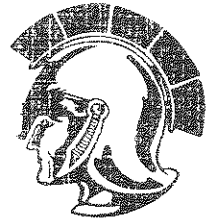


**Richmond R-XVI School District**  
**Dear Elementary School**  
**Office of the Principal**

701 E. MAIN STREET  
RICHMOND, MISSOURI 64085-1914



**Principal**  
(816) 776-5401

*Serving the communities of:*  
*Camden, Henrietta, Knoxville, Millville, Rayville and Richmond*

**Fax**  
(816) 776-2110

8/13/16

Dear Parent/Guardian,

This letter is to inform you that there are a few students in our school that have a severe food allergy to peanuts/nuts. It is important that there is strict avoidance to this food in order to prevent a life-threatening allergic reaction. We are asking your help to provide the students with a safe school environment.

Any exposure to peanuts/nuts may cause a life-threatening allergic reaction that requires emergency medical treatment. To reduce the chance of this occurring, we are asking that you do not send any peanut or nut containing products to school with your child that will be eaten in the class or lunchroom. If your child has eaten peanuts/nuts before coming to school, please be sure your child's hands and face have been thoroughly washed before entering the school.

We appreciate your support of these procedures. Please contact me if you have any questions.

Thank you in advance for your help with this matter,

Piper Peterson  
Dear Elementary Principal