

Using the Library Catalog outside the Library

Library Catalog url: <https://richmond.follettdestiny.com/>

1. Open an internet browser of your choice and go to www.richmond.k12.mo.us
2. Click on Sunrise Elementary
3. Click on Media Center
4. Click The Online Catalog
5. Click on Sunrise to look books up in our library. You can also look books up at the other libraries by clicking on the schools name
6. Click the beige catalog tab at the top

Looking books up by Lexile

1. On the search page of the library catalog, click the down arrow beside “Reading Programs” and click on Lexile.
2. Put in your Lexile range in the “Lexile Measure” and click the enter button. It works better not to put a topic into the search box.

Looking books up by DRA

1. On the search page, type “DRA and whatever the number is” and click enter. Make sure you put it in parentheses.